



collaborative
excel **unique**
succeed
strategic advanced
extensive confidence

Recommended Follow-On Courses

- Project Management Professional (PMP) Exam Preparation
- Portfolio Management- Leading multiple projects in a fast paced environment
- Project Salvaging, Recovery & Turnaround

Project Management Best Practices - A Project Managers Toolbox

This is a four-day hands-on, instructor led class that focuses on key fundamentals and best practices of **Project Management**. This is a best-selling course for project managers and team members working on any size project in any industry. If you have been propelled into a Project Management role at your company, this class is for you. This enriched course provides hands on class projects and exercises.

Course Objectives

The course covers the Project Management Best Practices according to the PMBOK 3rd Edition. Students will also learn how to avoid project management pitfalls. The topics include:

- Do or Die Project Management Practices
- Project Management skills, role & social responsibilities
- Selecting practical goals and objectives
- Stakeholder identification and analysis
- Defining scope and gathering requirements
- Creating the Work Breakdown Structure
- Creating the project schedule using Critical Path Method
- Developing the Project Plan
- Coping with complex demands and working in a fast paced environment
- Effective schedule and team management
- Risk identification, assessment, monitoring & controlling
- Quality management
- Cost estimating & budgeting
- Earned Value Management
- Coping with time, scope and budget constraints
- Executing the project plan on time
- Monitoring & Controlling project work
- Performance reporting

Recommended Attendees

This course will benefit project team members, executives, project directors, functional managers, senior project/program managers.

Participants Will Receive

- Comprehensive Student Guide
- Team Projects and Classroom Exercises
- Standard Project Management Templates in Electronic Format
- Certificate of Completion and 28 PDU's/2.8 CEU's

Testimonials

"This was just what I needed to succeed in my new role as Project Manager"

"Very practical and useful tips and techniques, the templates are priceless, I will certainly use them at work"

"I appreciated the hand-on aspect of the class; it really enforced all that was learned"

Company Information

Project Management Training Camp is a PMI Registered Education Provider (REP) and a member of the Women's Business Council. Our Project Management courses are based on The Guide to the Project Management Body of Knowledge 3rd Edition (PMBOK Guide). Our trainers have several years of adult training experience and are certified Project Managers (PMPs).

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